

# Role Profile Primary

**Class Teacher**

Location: Four Forest Luzern

Reporting To: Principal

# What you'll be doing

## Role purpose

Primary Class Teachers in our bilingual programme lead a full and balanced curriculum within an immersive 50–50 model, where students learn one week with an English-speaking class teacher and the following week with a German speaking class teacher. In this role, you will guide students' learning across subjects while fostering a cohesive, bilingual classroom experience in close partnership with your German speaking counterpart. Drawing on Swiss and international curriculum frameworks, you will create rich, meaningful learning opportunities that support each child's academic growth, wellbeing, and confidence as a developing bilingual learner.

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### Curriculum Delivery

- Deliver primary-level lessons ensuring adherence to Swiss Lehrplan 21 educational standards.
- Design and implement lesson plans that support English language development and intercultural understanding.
- Use a variety of teaching methods to make learning engaging, interactive, and accessible for all learners.

### Student Assessment and Progress Monitoring

- Regularly assess students' academic performance, and overall progress through formative and summative assessments.
- Provide constructive feedback to students and communicate progress to parents, highlighting areas of achievement and areas for improvement.
- Adjust teaching strategies based on formative and summative assessment data to meet the individual needs of students, supporting both language acquisition and academic growth.

### Classroom Management and Student Support

- Establish a positive, inclusive classroom atmosphere that promotes learning, respect, and responsibility.
- Implement classroom management techniques that encourage a supportive environment and foster mutual respect among students.

### Collaboration with the team

- Work closely with German-speaking co-teachers and staff to coordinate the bilingual curriculum, ensuring consistency and continuity across both languages.
- Participate in planning sessions, collaborative activities, and interdisciplinary projects that support a bilingual learning approach.
- Maintain open communication with parents and colleagues, offering insights into student progress and development.

## What you will be doing

Plan and deliver engaging, high-quality lessons in English across the primary curriculum, ensuring learning is inclusive, creative and appropriately differentiated

- Teach the full range of primary subjects in English (e.g., mathematics, literacy, science (NMG) and creative subjects) in line with the school's bilingual curriculum and plans.
- Foster a supportive, stimulating classroom environment that encourages curiosity, collaboration and confident communication.
- Work in close partnership with the German speaking class teacher to plan, align key concepts and vocabulary, routines and expectations, and ensure smooth continuity for pupils as they transition between teachers in the 50–50 weekly model.
- Assess, document and reflect on pupil learning, using assessment information to inform next steps and support individual progress.
- Build trusting, positive relationships with pupils and families, contributing to a strong and proactive home–school partnership.
- Support pupils' wellbeing, behaviour and social development in accordance with safeguarding expectations and school policies and in line with the Lehrplan competencies.
- Participate in professional meetings, reporting cycles, parent conferences and whole-school development.
- Contribute to the wider life of the school through supervision duties, events and extracurricular activities.

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## Safeguarding Responsibilities

- To comply with safeguarding policies, procedures and code of conduct
- To demonstrate a personal commitment to safeguarding and student/colleague wellbeing
- To ensure that any safeguarding concerns or incidents are reported appropriately in line with policy
- To engage in safeguarding training when required

# What you'll bring

Essential	Desirable
<p><b>Skills</b></p> <ul style="list-style-type: none"><li>• Native or near-native fluency in English, with the ability to teach English language learners effectively.</li><li>• Strong communication skills, with the ability to engage and motivate young learners and interact effectively with parents and staff.</li><li>• Adaptable and creative in lesson planning to address varying English language proficiency levels among students.</li><li>• Collaborative approach, working effectively within a bilingual team to support dual-language objectives.</li><li>• Enthusiastic about fostering a multicultural, bilingual learning environment, showing cultural sensitivity and inclusivity.</li></ul>	<p><b>Skills</b></p> <p>German language knowledge would be an advantage, and other languages are welcome in our multicultural school.</p> <p>Experience of leading a curriculum area.</p> <p>Knowledge of education technology and integrating it into the classroom.</p> <p>Learner centered pedagogy</p>
<p><b>Qualifications</b></p> <p>Bachelor's degree in Primary Education or a related field; a recognised teaching qualification is required</p>	<p><b>Qualifications</b></p> <p>QTS / PGCE or Equivalent qualification. EDK recognition</p>
<p><b>Experience</b></p>	<p><b>Experience</b></p> <p>Familiarity with Lehrplan 21.</p>

Previous experience teaching at the primary level, ideally in an international or bilingual school setting.

Demonstrated success in supporting high-quality teaching and learning.

Experience of working in a bilingual school environment is an advantage.

Demonstrated success in supporting high-quality teaching and learning.

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**Key Stakeholders you'll be working with**

- Internal: Executive Principal, Principal, the Senior Leadership Team, teaching and non-teaching staff, students, parents, and Cognita's regional and global education
- External: cantonal and local education authorities, inspection and accreditation bodies, professional associations, partner and feeder schools, community and business partners, prospective parents and families, and organisations that support and promote the school's bilingual and international profile.

**To be signed and dated by employee:**

**Signed:** .....

**Name (print):** .....

**Date:** .....

COGNITA